1. Administrative regulations

1.1 General orientation

1.1.1 Procurement objects and scope

The procurement refers to the purchase of a diet data system that will be used by the hospital kitchens that are operated by Regional service in Region Skåne (the so-called internal hospital kitchens - Ystad, Kristianstad, Helsingborg, Hässleholm and Ängelholm). The purpose is to secure system support for work processes within business area meals.

The system must be used by staff and kitchen staff in each hospital kitchen and those responsible for orders of meals at units in the business.

Region Skåne has considered dividing the procurement into sub-areas but has found that this is not suitable for the current procurement.

Region Skåne does not guarantee volumes of consulting hours or training days.

The main processes concerned are the following:

Meal planning
Meal planning consists of meal managers planning meal suggestions, calculating nutrition and publishing menu.
It also consists of local meal planners being able to create alternative menus by picking up recipes from a prescription bank and creates a menu, calculates nutritional needs and makes the menu available.

Order of items
Ordering goods consists of each kitchen calculating the number of portions per meal in the menu and makes a commodity demand calculation in the system. Report / documentation is used for ordering goods.

Production and delivery to ordering units
Production and delivery to ordering units consist of several sub-processes.

The ordering unit orders spices and / or meals in the system.

Orders for spices are received by staff who handle them and who then print out a delivery note, packs the goods and sends the goods to the unit via carrier.

Orders for meals are received by kitchen staff who prepare production documentation for the order, prepares the food, prints labels / diet cards / delivery notes and sends the meals via carrier.

Invoicing at the end of the month
Invoicing at the end of the month consists of making a period end of the month's orders and charging invoicing documentation for invoicing to ordering units via invoicing system.

Other processes / functions
In addition to the main processes described above, a few other processes and functions must also be handled. These are included in the functional requirements and are not described at an overall level here.

1.1.2 Contracts and contract period
An agreement will be signed with one (1) Supplier.

The agreement will run for four (4) years with the right for Region Skåne to extend the agreement further four (4) years with one (1) year at a time.

Estimated contract start 2021-02-24

1.1.3 Product-specific / Service-specific requirements
Product-specific requirements appear from "Appendix Requirements specification".

Tenders that do not meet all Ska requirements in the said requirements specification will not be considered.

Responses to the requirements specifications must be stated directly in the documents and attached to the tender. The answer to the requirements specifications must also be submitted in unlocked electronic format (excel).

The tenderer must enclose the completed requirements specification
Attachment

1.1.4 Commercial requirements

The tenderer must accept the contract template in its entirety.

The tenderer must certify that he meets and accepts all requirements set in the procurement.

Any unsolicited commercial terms in tenders will be without effect. Skåne Region does not undertake to buy what was not requested but still offered in the tender. Please send only with information requested.

The tenderer accepts the contract template in its entirety.

Yes No. Yes required.
1.1.5 Contracting authority
The contracting authority is Region Skåne, corporate identity number 232100-0255, through Group Purchasing.

1.2 Implementation of the procurement

1.2.1 Procurement procedure
This procurement follows the Public Procurement Act (2016: 1145) (LOU).

Information about procurement procedures can be found at [http://www.upphandlingsmyndigheten.se/](http://www.upphandlingsmyndigheten.se/).

The procurement is carried out as an open procedure.

The procurement form does not allow negotiation. It is therefore of great importance that all requirements and conditions according to this procurement documents are met and that the best conditions are provided in the tender.

1.2.2 End of the tender period

Last offer day is 2021-01-15 23:59.

Tenders received late may not be considered by Region Skåne.

1.2.3 Information, questions and allocation decisions

In the TendSign procurement system, the Tenderer registers a person as a user of the system. The person becomes the Tenderer's contact person for the procurement. All communication from Region Skåne to the Tenderer during the procurement, including award decisions, is made to this contact person. Questions during the tender period must be asked via the question and answer function in TendSign. Region Skåne answers questions via the same function and only answers submitted via TendSign are binding.

Any ambiguities or ambiguities in the procurement document will be notified to Region Skåne as soon as possible possible via TendSign’s question and answer function. It is the Tenderer's responsibility to check for new ones information regarding the procurement has been added before the tender period expires.

Please submit each individual question separately.

Questions must be asked no later than 2021-01-06.

1.2.4 Validity of the tender

Submitted tenders are legally binding and the Tenderer does not have the opportunity to withdraw his tender after that the last day for tenders has passed.

Tenders must be binding until 2021-07-30.

1.2.5 Tender review

Tenders are examined as follows:

- Evaluation according to established evaluation criteria.
- Control against set mandatory requirements for the product / service.
- Control against the Tenderer's self-declaration (ESPoD) regarding grounds for exclusion and set qualification requirements.
- Control of exclusion grounds and qualification requirements.

Tenders must meet the requirements, conditions and criteria set out in the procurement documents. Skåne Region
checks that the Tenderer is not to be excluded and that it meets the set qualification requirements. Tenders that do not meet all the mandatory requirements will not be considered.

1.2.6 Evaluation criteria

Allocation shall be made to the Supplier who has submitted the most economically advantageous tender.

Region Skåne will accept the tender that meets all mandatory requirements and has one best price-quality ratio.

Alternative tenders are not accepted.

Contracts are intended to be signed with one (1) Tenderer:

If the tender evaluation results in exactly the same comparative value for two or more tenders, a draw will take place.

Questions must be asked no later than 2021-01-06

1.2.7 Validity of the tender

Submitted tenders are legally binding and the Tenderer does not have the opportunity to withdraw his tender after that the last day for tenders has passed.

Tenders must be binding until 2021-07-30.

If the procurement is subject to judicial review, the validity of the tenders is extended until the Agreement can be subscribed for, however, no longer than 6 months after the date stated above.

The tenderer accepts requirements regarding the validity of the tender.

Yes No Yes required

1.2.8 Suspension of procurement

Procurement may be suspended if there are objective reasons for this, for example political decisions are made, organizational changes take place that affect or change the conditions for completion of the procurement or if the tender price submitted exceeds the conditions for calculated budget.

1.2.9 Award decisions and signing of Agreements

Allocation decisions do not mean that an Agreement has been entered into. Agreement is entered into only when it is signed by both parties.

1.2.10 Publicity and confidentiality

The procurement follows the rules in the Public Access to Information and Secrecy Act (2009: 400). Absolute confidentiality applies until that an award decision has been made in the procurement or the procurement has otherwise been completed. As a general rule, all documents are public after the award decision has been published.

Region Skåne is covered by the principle of openness. Every time a public document is requested to be disclosed is made an independent confidentiality check if the requested documents can be disclosed.

A decision to classified information in a tender requires legal support and can be appealed and finally tried by court. A request for confidentiality does not automatically result in information being classified, but this is taken into account when Region Skåne makes a decision on extradition.

Does the Tenderer have a request for confidentiality in the Tender attached file that describes it?

Yes No Yes required

Attachment
1.2.11 Electronic signing of Agreements

Region Skåne works actively to reduce paper use and to increase electronic signing of agreements. Region Skåne therefore intends to sign this Agreement electronically (e-signing) in TendSign. For more information, see CSign [www.csign.se](http://www.csign.se), click on the button "Register account" or go directly to [https://online.csign.se](https://online.csign.se), select "Basic account".

To be able to perform e-signing in TendSign, the Supplier must have an account for ChamberSigns signing service CSign which is integrated in TendSign. Account with and signing of Region Skåne's Agreement via TendSign / CSign is free of charge for the Supplier. The account is created at ChamberSign Sverige AB with e-identification.

In the event that the Supplier is a foreign company and does not have Swedish e-identification or a person who submits tenders on behalf of the Supplier does not have a subscription right, the Supplier needs to have foresight:

1. Obtain a Swedish e-identification.
2. Use an alternative signing method, eg buy a Yubikey from ChamberSign AB.
3. Issue a power of attorney to a person who already has any of the above methods.
4. You who have a valid e-identification but do not have a subscription right, get a power of attorney issued from your company signatory and fax it to ChamberSign.

1.3 Tender design

1.3.1 Form and content of the tender

Tenders must be submitted electronically via [www.tendsign.com](http://www.tendsign.com).

Tenders must be signed by a competent representative of the Tenderer in the appendix tender. If the authorization does not appear from information registered with the Swedish Companies Registration Office, a power of attorney should be attached which proves this. Eligibility must be proven on request. Information about contact persons is provided in Appendix Contact information, which is submitted unlocked.

All requirements in the procurement document are answered and reported directly in the electronic procurement document. The appendices in the procurement document to be answered are answered in electronic form and attached to the tender.

Any attached attachments are submitted unlocked.

NOTE - Appendix Signing of tenders is scanned in after signing and uploaded as a pdf.

The tender must be written in Swedish. Single words, phrases and accepted concepts / technical terms are accepted in another language.

It is of the utmost importance that the Tenderer carefully reads through all the parts that are part of the procurement document including appendices so that no set requirements are overlooked.

Technical questions about the system are asked to Visma TendSign support by e-mail: tendsignsupport@visma.com. Manual, instructional video and frequently asked questions and answers [www.tendsign.com/support](http://www.tendsign.com/support). TendSign support is open weekdays 07.00-17.00.
1. Administrative regulations

a. The tenderer certifies that the person who registered the tender has formal eligibility and acts within its authority.
   Yes No. Yes required

b. The tenderer has taken note of the information that requirements may can be found in all parts of the procurement document.
   Yes No. Yes required

c. Attach signed document "Signing of tender" and pdf.
   Attachment
   Supplier comments allowed

d. Attach the completed document "Contact information".
   Attachment
   Supplier comments allowed

e. Is annex Signing of tender signed by competent representative of the Tenderer?
   Yes No. Yes required

1.3.2 Remuneration for the preparation of tenders

Costs and / or losses, which may arise for the Tenderer due to and in connection with with the preparation and submission of tenders or other related activities is not reimbursed.

1.4 Requirements for the Tenderer

1.4.1 Tenderer's self-declaration (ESPD)

Region Skåne uses ESPD as a preliminary self-declaration. Self-declaration means that Tenderers certifies:

- that they should not be excluded from the contract (Part III of the Tenderer's Self-Declaration (ESPD)),
- that they meet the qualification requirements (Part IV of the Tenderer's Self-Declaration (ESPD)), and
- that they can without delay provide requested evidence of this.

Documentation proving the requirements specified in the document Tenderer's self-declaration (ESPD), therefore does not need to be attached already in the tender.

The tenderer must fill in the document The tenderer's self-declaration (ESPD) directly in TendSign.

Regarding Part IV Qualification Requirements, the Tenderer must certify that all requirements for the Tenderer according to Administrative regulations are met. This includes requirements for legal status, financial status, technical ability and capacity as well as environmental and quality work.

a. The tenderer confirms that they have filled in the document The tenderer's self-declaration (ESPD) in TendSign.
   Yes No. Yes required
b. Has the Tenderer answered "Yes" to the question in documents The tenderer's self-declaration (ESPD), that he meets all requirements of Administrative regulations, including requirements for legal status, financial status, technical ability and capacity as well as environmental and quality work?

Yes No. Yes required

1.4.2 Mandatory grounds for exclusion

According to the Public Procurement Act (2016: 1145), a Tenderer must be excluded from participating in the procurement of circumstance as described in ch. 13 §§ 1-2 LOU is available from the Tenderer or active person at the Tenderer.

In the document Tenderer's self-declaration (ESPD), the Tenderer assures that none of the relationship in the above paragraphs exists. ESPD can be found under the attached documents in this procurement.

a. Has the Tenderer in the document Tenderer's self-declaration (ESPD) assured that all grounds for exclusion do not exist with the Tenderer or active person at the Tenderer?

Yes No. Yes required

b. Is there a mandatory ground for exclusion?

Yes No. No required

1.4.3 Proof that there are no grounds for exclusion

Tenderers must prove on request that none of the above grounds for exclusion exist by: provide appropriate evidence. Region Skåne reserves the right to decide what constitutes sufficient evidence. Type of documentation is specified at the request of Region Skåne.

Foreign Tenderers must enclose the corresponding certificate or evidence from the competent authority of that country.

b. The tenderer accepts the above and confirms that certificate can be left without delay at the request of Region Skåne.

Yes No. Yes required

1.4.4 Other grounds for exclusion

According to the Public Procurement Act (2016: 1145), a Tenderer can be excluded from participating in the procurement of circumstance as described in ch. 13 § 3 LOU is available from the Tenderer or active person at the Tenderer.

In the document Tenderer's self-declaration (ESPD), the Tenderer assures that none of the relationship in the above paragraphs exists.

a. Has the Tenderer in the document Tenderer's self-declaration (ESPD) assured that all grounds for exclusion do not exist with the Tenderer or active person at the Tenderer?

Yes No. Yes required

b. Should the tender be rejected due to other ground for exclusion?

Yes No. No required
1.4.5 Legal status of the tenderer

The tenderer must be registered with the Swedish Companies Registration Office, in the business register and be approved for F-tax. Exemptions from the requirement for registration in the business register are allowed for individuals trader. The tenderer must have fulfilled statutory obligations regarding payments for social services fees and taxes. Region Skåne will check the data.

If tax debts occur, but are of a negligible nature, the Tenderer may be requested to settle his debt. Check this with financial controller before action. Debt control can possibly be in these cases will be made in a few days later.

Foreign Tenderers who are unable to meet the requirements in the first paragraph shall, upon request, promptly submit a certificate from the competent authority of the country in which the Tenderer is established. The certificates shall strengthen that the Tenderer there has paid the prescribed taxes and fees and that the Tenderer is registered in the official list of traders in the country where the Supplier is active.

Does the Tenderer meet the requirements for legal status?

Yes No. Yes required

Page 9/38

1.4.6 Financial status of the tenderer

The tenderer and any subcontractors must have a good and stable financial position as corresponds to the scope and content of the assignment.

Region Skåne checks the Tenderer's financial position at Creditsafe. Skåne Region reserves the right to request additional information in order to be able to assess the Tenderer's financial position. Region Skåne shall have the opportunity to check the Tenderer's information. The control may mean that the relevant Tenderer's auditors and / or bank are contacted and that one cash flow analysis is performed.

The requirements for financial position are met by the Tenderer having a credit rating of at least 60 according to a credit report with Creditsafe or an equivalent rating with an equivalent credit report institutions, an equity / assets ratio of at least 15% and cash and cash equivalents of at least 1.0 (100%). Region Skåne is coming to take special account of the fact that the key ratios equity / assets ratio are stable over time. In those cases then the tenderer's credit rating is less than 60 (at Creditsafe), the equity / assets ratio is less than 15 percent and / or cash liquidity is less than 1.0 (100%), an assessment of the company's aggregate creditworthiness to be made.

Tenders can be submitted by companies or other legal entities during formation. The tender must state current situation, conditions and schedule for the company to be established. A financial plan for the company's operations must be attached to the tender. The plan must be certified by the company's auditor and / or Bank. Otherwise, the same requirements are set as for other Tenderers.

If the Tenderer has a worse credit rating than the one mentioned above, there is a possibility the tenderer to prove his financial position in another way, which can happen through, for example, guarantees from the parent company and / or bank (bank guarantee), extracts from a bank and / or a statement from an auditor. Region Skåne then makes an assessment of the tenderer's creditworthiness based on set requirements and submitted information.

The tenderer must, upon request, provide information on which bank guarantees or equivalent that can be provided as security.

Does the Tenderer meet the requirements for financial status?

Yes No. Yes required

Administrative regulations

1.4.7 Reliance on the capacity of others

For companies under formation, the capacity and ability of a person in a leading position within the company or through another resource. The tenderer may invoke another company's financial, technical and professional capacity. As proof, a copy of the agreement must be attached to the tender or similar that shows that the Tenderer has the person / resource at its disposal.
For smaller companies that wish to submit a joint tender, it is possible to invoke something else than the companies' financial, technical and professional capacity and thus leave a common tender. See LOU 14 chap. 6 §. As proof, a copy of the agreement must be attached to the tender or similar that has shown that the Tenderer has the person / resource at its disposal.

In the event that capacity from another legal entity / sole proprietorship is invoked in the tender, the Information must be attached the current subcontractor is filled in for each legal entity or individual company and is attached to the tender.

1.4.8 The tenderer’s gender equality work

According to the Discrimination Act (2008: 567) ch. the tenderer shall, within the framework of its activities, conduct a process-oriented work to actively promote equal rights and opportunities in working life regardless of gender, gender identity or gender expression, ethnicity, religion or other belief, disability, sexual orientation and age. The work must be conducted continuously.

The tenderer must provide a description of the work carried out in accordance with applicable legal requirements, for to promote equal rights.

The tenderer’s description of his work for equal rights and opportunities in working life and gender equality in the current situation the workplace.

Free text

1.4.9 The tenderer’s quality work

The tenderer must actively ensure that delivery of goods and / or services in accordance with the agreement to Region Skåne is of high quality. When disruptions in delivery occur or negative views are expressed this must be remedied with the urgency required by the circumstances. It must be marked in deliveries and contacts with the Supplier that Region Skåne is a high-priority customer. It is of great importance for Region Skåne that the Customers feel professionally treated by all the people who represent The supplier.

The tenderer shall, upon request, promptly submit a description of how he will come within the Agreement to work with active quality assurance of delivery to Region Skåne, how any complaints from The Purchaser will be handled and how any views from the Purchaser regarding treatment from the Supplier or subcontractor / subconsultant will be handled. A credible and detailed description that meets the set requirements must be provided.

Has the Tenderer in the document Tenderer self-declaration (ESPD) assured that the Tenderer meets set requirements for quality work and can be received promptly with proof of request?

Yes No Yes required

1.5 Ethical and social requirements

Sweden's Regions wants to ensure that the goods and services purchased are produced under sustainable
1. Administrative regulations

Accepted Supplier agrees with the signing of the agreement to comply with the conditions regarding ethical and social responsibility in the Agreement and in the appendix Code of Conduct for Suppliers.

The tenderer accepts the Code of Conduct for Suppliers as part of the Agreement.

Yes No. Yes required

1.6 Assistant agreement (PUB agreement)

Then the Supplier's assignment will include the processing of personal data in its capacity as Personal data assistant, Assistant agreement (PUB agreement) must be signed. By submitting a tender in this procurement undertakes the accepted Supplier to follow and sign the attached template for Assistant agreement.

1.7 Contact person subcontractor

In the event that a subcontractor is intended to be used for the assignment, Appendix Information regarding the subcontractor shall be attached filled in for each legal entity or individual company and attached to the tender.

1.8 About Region Skåne

Below you will find information about Region Skåne, our goals, values and visions.

1.8.1 Region Skåne's assignment

Region Skåne is responsible for health and medical care and regional development. In the field of health and healthcare includes hospitals, primary care, dentistry, habilitation and aids as well as psychiatry. Within regional development includes public transport, culture, business and the environment. More information about Region Skånes activities are available in the spring website.

1.8.2 Region Skåne's quality work

Region Skåne's business philosophy is to systematically and constantly improve operations from the outside the needs of citizens / patients. Region Skåne's strategy for improvement work 2016-2020 is based on Region Skånes values:

- Welcome: We meet others who we ourselves want to be treated. We are open in mind and invite to collaboration and new ideas.
- Driving: We show curiosity and take initiative. We want, dare and act. We take responsibility and want to do difference.
- Caring and respect: We care. We show consideration for our fellow human beings and the environment we live in.

1.8.3 Region Skåne's environmental work

Region Skåne conducts aggressive environmental work based on environmental policy and environmental programs for Region Skåne 2017-2020. The environmental program contains four overall environmental goals:

1. Fossil fuel-free, climate-neutral and climate-adapted activities

   By 2020, the business must be fossil fuel-free in energy use and transport, including public transport. All vehicles that are owned, rented or used in Region Skånes operations must be run by fossil fuel-free fuels by 2020 at the latest. The climate impact that
1. Administrative regulations

Region Skåne directly and indirectly causes through the use of materials shall be prevented through good product selection.

2. Healthy environment

Chemical products that have environmentally and / or hazardous properties must be avoided procurement. Region Skåne wants to prioritize locally produced and organic food and has that goal that the proportion of locally produced and / or organic food should amount to at least 50 percent of the total food budget in 2016, at least 60 percent in 2018 and at least 70 percent in 2020.

3. Sustainable use of resources

Region Skåne's ambition is to procure products and materials that are resource-efficient and made from renewable raw materials. The amount of waste must be reduced and the proportion of material recycled should increase.

4. Strong environmental profile

Since 2013, all administrations within Region Skåne have been environmentally certified in accordance with ISO 14001. Environmental and health requirements must be included in the procurement of goods and services. Environmental requirements must also be set in connection with grants and financing.

For more information about Region Skåne's environmental work, see further at [http://www.skane.se/framtid-och-development/Environment-and-nature/](http://www.skane.se/framtid-och-development/Environment-and-nature/)

1.8.4 Region Skåne's functional law program

Region Skåne works actively to achieve the international and national disability policy goals must be taken into account and achieved in the operations and in society. All activities within Region Skåne, as well as activities that the region finances through grants or purchases services and goods from, shall strive to live up to the program's objectives and intentions. The work is conducted in accordance with Region Skåne's functional law program, see further [https://www.skane.se/fileadmin/dokument/foord Attprogram-region-skane-2018-180420.pdf](https://www.skane.se/fileadmin/dokument/foord Attprogram-region-skane-2018-180420.pdf)

---

2. Tenderer's self-declaration (ESPD) Version 1.4.2

Part I: Information on the procurement procedure and the contracting entity authority

**Contracting authority**

The contracting authority is Region Skåne, corporate identity number 232100-0255, through Group staff purchasing and financial management.

**Procurement procedure**

The procurement refers to the procurement of Diet Data Systems, no. 2020-0000639.

The procurement is carried out as an open procedure.

Part II: Information about the Tenderer

a. The tenderer confirms that the information about European Single Procex...
Part III: Grounds for exclusion

The tenderer must answer the questions below. If one or more situations in the questions are fulfilled and the tenderer answers the question with Yes, this does not automatically mean that the tender is excluded from the procurement. In the event of a Yes answer, follow-up questions will automatically arise which the tenderer must answer. For that the tenderer is not to be excluded despite the fact that there is a ground for exclusion, it is required that the tenderer has taken measures to show its reliability (self-cleaning), see more in ch. 5 § LOU (2016: 1145).

A: Reasons concerning conviction in criminal cases

Article 57 (1) of Directive 2014/24 / EU sets out the following grounds for exclusion:

Participation in a criminal organization

Has the tenderer himself or a person who is a member of its administrative, management or supervisory body, or who has the authority to represent, make decisions in or control, been convicted of participating in any criminal organization by a final judgment given not more than five years ago or in what is a deadline that still applies? As defined in Article 2 of the Council Framework Decision 2008/841 / JHA of 24 October 2008 on the fight against organized crime (OJ L 300, 11.11.2008, p. 42).

a. Your answer?

Yes No. No required

Supplier comments allowed

b. If "Yes" in the previous question, there is this information available free of charge to the authorities in an EU Member State database? (If "No" in the previous question, leave this question unanswered or select answer option "No")

Yes No. Yes desired

Date of notification of judgment

Free text

Reasons

Free text

Who has been convicted?

Free text

To the extent that it is established directly in the judgment: the length of the exclusion period

Free text
c. Have you taken steps to show your reliability ("self-cleaning")?

Yes No

European Single Procure...

Corruption

Has the Tenderer himself or a person who is a member of its administrative, management or supervisory body or who have the authority to represent, make decisions in or control these, convicted of corruption by a final judgment given not more than five years ago or in which a time limit is set as still valid? As defined in Article 3 of the Convention on the fight against corruption as officials in the European Communities or in the Member States of the European Union (OJ C 195, 25.8.1997, p. 1) respectively Article 2.1 of Council Framework Decision 2003/568/JHA of 22 July 2003 on the fight against corruption in the private sector (OJ L 192, 31.7.2003, p. 54). This reason for exclusion also includes corruption as defined in the national law of the contracting entity the authority or the Tenderer.

a. Your answer?

Yes No. No required

Supplier comments allowed

b. If "Yes" in the previous question, there is this information available free of charge to the authorities in an EU Member State database?

(If "No" in the previous question, leave this question unanswered or select answer option "No")

Yes No. Yes desired

a. Date of notification of judgment

Free text

European Single Procure...

Page 16/38
Fraud

Has the Tenderer himself or a person who is a member of its administrative, management or supervisory body or who has the power to represent, take decisions in or control them, been convicted of fraud by a final judgment given not more than five years ago or in which a time limit is set as still valid? According to the meaning of Article 1 of the Convention on the Protection of European financial interests of the Communities (OJ C 316, 27.11.1995, p. 48).
b. If "Yes" in the previous question, there is this information available free of charge to the authorities in an EU Member State database?

Yes No. Yes desired

a. Date of notification of judgment
Free text

b. Reasons
Free text

c. Who has been convicted?
Free text

d. To the extent that it is established directly in the judgment: the length of the exclusion period
Free text

c. Have you taken steps to show your reliability ("self-cleaning")?

Yes No

Describe the measures
Free text

a. Web address
Free text

b. Code
Free text

c. Issuer
Free text

Terrorist crimes or crimes related to terrorist activities

Has the Tenderer himself or a person who is a member of its administrative, management or supervisory body or who has the authority to represent, make decisions in or control these, convicted of terrorist offenses or crimes in connection with terrorist activities through a final judgment issued for a maximum of five years ago or in which a deadline has been set that still applies? As defined in Articles 1 and 3 of the Council Framework Decision of 13 June 2002 on combating terrorism (OJ L 164, 22.6.2002, p. 3).

This ground for exclusion also includes inciting or aiding or abetting an offense meaning referred to in Article 4 of that Framework Decision.

a. Your answer?

Yes No. No required

Supplier comments allowed
b. If "Yes" in the previous question, there is this information available free of charge to the authorities in an EU Member State database? (If "No" in the previous question, leave this question unanswered or select answer option "No")

Yes No Yes desired

a. Date of notification of judgment

Free text

b. Reasons

Free text

c. Who has been convicted?

Free text

d. To the extent that it is established directly in the judgment: the length of the exclusion period

Free text

e. Have you taken steps to show your reliability ("self-cleaning")?

Yes No

Describe the measures

Free text

a. Web address

Free text

b. Code

Free text

c. Issuer

Free text

Child labor and other forms of human trafficking

Has the Tenderer himself or a person who is a member of its administrative, management or supervisory body or who has the authority to represent, take decisions in or control these, is convicted of child labor or other forms of human trafficking through a final judgment issued for a maximum of five years then or in what time limit has been set that still applies? As defined in Article 2 of Directive 2011/36 / EU of the European Parliament and of the Council of 5 April 2011 on prevention and combating trafficking in human beings, protecting its victims and replacing the Council Framework Decision 2002/629 / JHA (OJ L 101, 15.4.2011, p. 1).

a. Your answer?
b. If "Yes" in the previous question, there is this information available free of charge to the authorities in an EU Member State database? (If "No" in the previous question, leave this question unanswered or select answer option "No")

Yes No. Yes desired

a. Date of notification of judgment
Free text

b. Reasons
Free text

c. Who has been convicted?
Free text

d. To the extent that it is established directly in the judgment: the length of the exclusion period
Free text

e. Have you taken steps to show your reliability ("self-cleaning")?
Yes No

Describe the measures
Free text

a. Web address
Free text

b. Code
Free text
Money laundering or terrorist financing

Has the Tenderer himself or a person who is a member of its administrative, management or supervisory body or who has the power to represent, take decisions in or control them, be convicted of money laundering or financing of terrorism by a final judgment given up to five years ago or in what is a deadline that still applies? As defined in Article 1 of the European Parliament and Council Directive 2005/60 / EC of 26 October 2005 on measures to prevent financial difficulties the system is used for money laundering and terrorist financing (OJ L 309, 25.11.2005, p. 15).

a. Your answer?
Yes No. No required

b. If "Yes" in the previous question, there is this information available free of charge to the authorities in an EU Member State database?
(If "No" in the previous question, leave this question unanswered or select answer option "No")
Yes No. Yes desired

c. Date of notification of judgment
Free text

d. Reasons
Free text

c. Who has been convicted?
Free text

d. To the extent that it is established directly in the judgment:
the length of the exclusion period
Free text

e. Have you taken steps to show your reliability ("self-cleaning")?
Yes No
B: Reasons relating to breach of obligations to pay taxes or social fees

Article 57 (2) of Directive 2014/24 / EU sets out the following grounds for exclusion:

Payment of taxes

Has the Tenderer breached its obligations regarding the payment of taxes, in the country where he is established or in the Member State of the contracting authority or entity if it is another country than the country of establishment?

a. Your answer?
   - Yes
   - No
   - No required

b. If "Yes" in the previous question, there is this information available free of charge to the authorities in an EU Member State database?
   - Yes
   - No
   - Yes desired

a. Member State or country concerned
   - Free text

b. Amount affected
   - Free text

c. Has this breach of obligations been established otherwise than by a judgment or an administrative decision?
   - Yes
   - No
   - No desired

a. If this breach of obligations is established by a judgment or an administrative decision, is this decision final and binding?
   - Yes
   - No
   - No desired
b. Enter the date of the conviction was announced or the decision was made
Free text

European Single Procurements

c. In the event of a conviction, and to the extent that determined in the judgment, the length of the exclusion period
Free text

European Single Procurements

d. Describe the method used
Free text

European Single Procurements

e. Has the economic operator fulfilled its obligations by paying or entering into a binding agreement for the purpose of paying taxes or social security contributions due, including, in cases, accrued interest or fines?
Yes No. No desired

European Single Procurements

Describe the measures
Free text

European Single Procurements

Payment of social security contributions

Has the Tenderer breached its obligations regarding the payment of social security contributions, in the country where it is established or in the Member State of the contracting authority or entity, if any country other than the country of establishment?

a. Your answer?
Yes No. No required

Supplier comments allowed

European Single Procurements

b. If "Yes" in the previous question, there is this information available free of charge to the authorities in an EU Member State database?
(If "No" in the previous question, leave this question unanswered or select answer option "No")
Yes No. Yes desired

European Single Procurements

a. Member State or country concerned
Free text

European Single Procurements
b. Amount affected
Free text

a. If this breach of obligations is established by a judgment or an administrative decision, was this decision final and binding?
Yes No. No desired

b. Enter the date of the conviction was announced or the decision was made
Free text

c. In the event of a conviction, and to the extent that determined in the judgment, the length of the exclusion period
Free text

d. Describe the method used
Free text

e. Has the economic operator fulfilled its obligations by paying or entering into a binding agreement for the purpose of paying taxes or social security contributions due, including, in cases, accrued interest or fines?
Yes No. No desired

Describe the measures
Free text

a. Web address
Free text
C: Reasons relating to insolvency, conflicts of interest or serious errors in professional practice

Article 57 (4) of Directive 2014/24 / EU sets out the following grounds for exclusion:

Infringement of obligations under environmental legislation

To the best of his knowledge, has the Tenderer breached its obligations under environmental law? According to what is meant by the purpose of this procurement in national law, in the Communication, in procurement documents or in Article 18 (2) of Directive 2014/24 / EU.

Your answer?
Yes No No desired
Supplier comments allowed

C: Reasons relating to insolvency, conflicts of interest or serious errors in professional practice

Infringement of obligations under social legislation

Has the Tenderer, to the best of his knowledge, breached his obligations under social legislation?
As regards the purpose of this procurement in national law, in the Communication, in procurement documents or in Article 18 (2) of Directive 2014/24 / EU.
1. Administrative regulations

Yes No. No desired

a. Describe the measures
Free text

b. Have you taken steps to show your reliability ("self-cleaning")?
Yes No. No desired

Describe the measures
Free text

Infringement of obligations in employment law

To the best of his knowledge, has the Tenderer breached his obligations under labor law? According to what referred to as the purpose of this procurement in national law, in the Communication, in procurement documents or in Article 18 (2) of Directive 2014/24 / EU.

Your answer?
Yes No. No desired

a. Describe the measures
Free text

b. Have you taken steps to show your reliability ("self-cleaning")?
Yes No. No desired

Describe the measures
Free text

Bankruptcy

Has the Tenderer gone bankrupt?

Diet data system

2020-0000639

a. Your answer?
Yes No. No desired

b. Is this information available free of charge for authorities in the database of an EU Member State?
Yes No. No desired

a. Describe the measures
Free text

b. State the reasons why the agreement can be fulfilled despite these circumstances. This information is not required
submitted on the exclusion of Tenderers in this situation is mandatory according to applicable national legislation without any possibility of exemption as well if the Tenderer can still fulfill the contract.

a. Web address
Free text

b. Code
Free text

c. Issuer
Free text

Insolvency
Is the Tenderer subject to insolvency or liquidation proceedings?

a. Your answer?
Yes No No desired
Supplier comments allowed

b. Is this information available free of charge for authorities in the database of an EU Member State?
Yes No No desired

a. Describe the measures
Free text

b. State the reasons why the agreement can be fulfilled despite these circumstances. This information is not required submitted on the exclusion of tenderers in this situation is mandatory according to applicable national legislation without any possibility of exemption as well if the Tenderer can still fulfill the contract.

a. Web address
Free text

b. Code
Free text

c. Issuer
Free text

Settlement agreement with creditors
Has the Tenderer entered into a composition agreement with creditors?
1. Administrative regulations

a. Your answer?  
Yes  No  No desired  
Supplier comments allowed  

b. Is this information available free of charge for authorities in the database of an EU Member State?  
Yes  No  No desired  
European Single Procurement  

Page 30/38

Page 31

Diet data system  
2020-O000639

a. Describe the measures  
Free text  
European Single Procurement  

b. State the reasons why the agreement can be fulfilled despite these circumstances. This information is not required submitted on the exclusion of Tenderers in this situation is mandatory according to applicable national legislation without any possibility of exemption as well if the Tenderer can still fulfill the contract.  
Free text  
European Single Procurement  

a. Web address  
Free text  
European Single Procurement  

b. Code  
Free text  
European Single Procurement  

c. Issuer  
Free text  
European Single Procurement  

Situation which according to national law corresponds to bankruptcy  
If the Tenderer is in a situation corresponding to bankruptcy as a result of a similar procedure according to national laws and regulations?  

a. Your answer?  
Yes  No  No desired  
Supplier comments allowed  

b. Is this information available free of charge for authorities in the database of an EU Member State?  
Yes  No  No desired  
European Single Procurement  

a. Describe the measures  
Free text  
European Single Procurement
b. State the reasons why the agreement can be fulfilled despite these circumstances. This information is not required submitted on the exclusion of Tenderers in this situation is mandatory according to applicable national legislation without any possibility of exemption as well if the Tenderer can still fulfill the contract.

Free text

a. Web address
Free text

b. Code
Free text

c. Issuer
Free text

**Compulsory administration**

Are the Tenderer's assets subject to compulsory administration?

a. Your answer?
Yes No. No desired
Supplier comments allowed

b. Is this information available free of charge for authorities in the database of an EU Member State?
Yes No. No desired

a. Describe the measures
Free text
b. State the reasons why the agreement can be fulfilled despite these circumstances. This information is not required submitted on the exclusion of Tenderers in this situation is mandatory according to applicable national legislation without any possibility of exemption as well if the Tenderer can still fulfill the contract.

Free text

a. Web address
Free text

b. Code
Free text

c. Issuer
Free text

Interrupted business activities
Has the Tenderer discontinued its business activities?

a. Your answer?
Yes No. No desired
Supplier comments allowed

b. Is this information available free of charge for authorities in the database of an EU Member State?
Yes No. No desired

a. Describe the measures
Free text
1. Administrative regulations

Agreements with other Tenderers with the aim of distorting competition

Has the Tenderer entered into agreements with other Tenderers that aim to distort the competition?

Your answer?
Yes No. No desired

Describe the measures
Free text

Have you taken steps to show your reliability ("self-cleaning")?
Yes No. No desired

Describe the measures
Free text

Serious errors in professional practice

Has the Tenderer been guilty of serious professional misconduct? See, where applicable, definitions in national law, the communication or the procurement documents.

Your answer?
Yes No. No desired

Describe the measures
Free text

Have you taken steps to show your reliability ("self-cleaning")?
Yes No. No desired

Describe the measures
Free text

Conflict of interest due to participation in the procurement procedure

If the Tenderer is aware of any conflict of interest, as specified in national law, the notification or procurement documents, as a result of their participation in the procurement procedure?

Your answer?
Yes No. No desired

Describe the measures
Free text
Direct or indirect participation in the preparation of this procurement procedure

Has the Tenderer or a company connected to him assisted the contracting authority with advice or otherwise involved in the preparation of the procurement procedure?

Your answer:

Yes No. No desired

Premature termination, damages or other comparable sanctions

Has the Tenderer been involved in a previous public contract, a previous contract with one contracting entity or a previous concession contract terminated prematurely, or that damages or comparable sanctions required in connection with this previous agreement?

Your answer:

Yes No. No desired

a. Describe the measures

Free text

b. Have you taken steps to show your reliability ("self-cleaning")?

Yes No. No desired

Incorrect information, withholding of information, lack of necessary documents and the acquisition of confidential information in this procedure

Has the Tenderer been in any of the following situations:

(a) he has seriously provided incorrect information for verifying grounds for exclusion or selection criteria,

(b) has withheld such information;

(c) may not without delay provide the supporting documents issued by the contracting authority or the device requires, and

(d) improper attempts are made to influence the decision-making process of the contracting authority or entity to acquire confidential information that may give the operator undue advantage in the procurement procedure or so that negligent information is provided which may have a significant impact on decisions on exclusion, selection or award?
Part IV: Qualification Requirements (Requirements for the Tenderer)

a: General information for all qualification requirements

Regarding the qualification requirements in the procurement documents (legal status, financial position and technical ability and capacity) The Tenderer certifies the following:

The tenderer meets all the qualification requirements specified in Administrative regulations

All the necessary qualification requirements set out in the notice or in the procurement documents as the message refers to are fulfilled.

End

Part VI: Declaration

Assurance

The undersigned certifies that the information provided in Parts II-V above is correct and correct and that it is provided with full knowledge of the consequences of having provided incorrect information to a serious extent.

The undersigned certifies that he can, upon request and without delay, submit the certificates and other supporting documents referred to, except in the following cases:

(a) if the contracting authority is able to obtain supporting documents directly free of charge; via a national database in any Member State (provided that the Tenderer has provided them information (web address, issuing authority or body, exact reference to the documentation) which needed for the contracting authority to be able to do this. Where applicable, this shall accompanied by consent to such access), or

(b) the contracting authority by 18 October 2018 (subject to transposition into national law of the second subparagraph of Article 59 (5) of Directive 2014/24 / EU) has already obtained the relevant one the documentation.

The undersigned agrees that Region Skåne will have access to documents that prove the information provided in this Single European Procurement Document.
The tenderer insures the above by answering "Yes" on the question below.

Yes No. Yes required